



BARRELLED LOCKSMITHS LTD

ENTRY · INSTALLATION · SECURITY UPGRADES · UPVC REPAIR · BOARDING UP SERVICE

Barrelled Locksmiths Ltd **Privacy Policy**

At Barrelled Locksmiths Ltd we are committed to ensuring and safeguarding the privacy of our customers and visitors.

The purpose of this Policy is to advise you what personal information we collect (both in-person and on this website), and how and why we use it. This Policy is subject to review and may be updated as required.

What Information Do We Collect?

To provide our services, it is necessary for us to collect certain personal information. At the point of booking, we require your name and contact details (e-mail and phone number). We may also require personal data to process payment and complete a transaction. We treat all the information that you disclose to us in the strictest confidence. By enquiring about and engaging our services you consent to us collecting that information for the specific reasons of delivering that service.

We will also ask for your contact details for the purposes of sending your occasional marketing e-mails using an opt-in tick box on our commence work form.

How Do I Withdraw My Consent?

If, having previously opted-in, you decide that you would no longer like us to contact you or use your information, you can withdraw consent at any time by e-mailing us at info@barrelledlocksmiths.com. You can also unsubscribe from our occasional marketing communications e-mails by clicking the “Unsubscribe” link in the footer of any marketing e-mails that you receive from us.

The Data That We Collect On This Website

We use several small, safe cookies to both improve your experience of our website (loading images faster when you return to a page, for example) and to collect data (via Google Analytics) about site usage such as the pages that you visit, how long you spend looking at them, and how you move through our website. The purpose of collecting this data is to help us to improve the service that we offer you. None of this data identifies you as an individual. You can read our Cookies Policy [here](#).

Commence Work Forms

We require all clients to complete a commence work form that includes accepting a Statement of potential risk of damage to the property / door or lock. Our form collects your first name, surname, home address for correspondence, e-mail address phone number and job details. We store these forms securely for a length of time that we deem appropriate to fulfill our legal and regulatory obligations. We will only disclose the contents of these forms if we are required to do so by law or in the event of legal proceedings.

Registered Company
Number: **15022648**

20 Pengelly
Delabole
Cornwall
PL33 9AW

Mr Benjamin Spicer
Company Director



How We Use Your Information to Communicate With You

When you make an enquiry with us or book Barrelled Locksmiths Ltd to attend a job, you will receive e-mail correspondence from us to confirm your booking and supply you with any additional information required. We will then correspond with you regarding your job, by e-mail or phone (depending on what is easiest for you), to update you about our arrival time if required.

If you opt-in to receive our marketing communications then you will be sent an occasional (usually quarterly) e-mail newsletter once every 2-4 months containing offers, links to relevant content that we think you may like and news of security upgrades. We aim to make these e-mails entertaining, informative, and relevant.

Storing Your Personal Data

In operating our website and e-mail newsletter it may become necessary to transfer some of the data that we collect from you to locations outside of the European Union for processing and storing (because we use Google Analytics and an e-mail marketing service). By providing your personal data to us, you agree to this transfer, storing and processing. We take all reasonable precautions and follow industry best practices to avoid this data being lost, misused, disclosed, altered, destroyed or accessed inappropriately. The services that we use also conform to all legal requirements regarding storing and processing personal data.

We cannot guarantee the security of data and personal information that you choose to send us electronically; sending such information by e-mail is not totally secure and therefore there is a risk of it being intercepted. You send us such information by e-mail entirely at your own risk.

Disclosing Your Information

We will not disclose or share personal data with any other party other than as stated in this Privacy Policy or in the event of the following extenuating circumstances:

- We are legally required to do so.
- Barrelled Locksmiths Ltd is sold and responsibility for and ownership of records is transferred to the buyer.
- To protect ourselves against and reduce the risk of fraud.

Links to Third Parties

We link to various third party websites from within our own website, for various reasons. Providing such a link is not an endorsement by Barrelled Locksmiths Ltd of that site's wider content (beyond the specific page or section being linked to) or Privacy Policy. We encourage you to review any site's Privacy Policy before sending them any personal information.



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Your Right to Access, Review, Amend and Delete Your Personal Data

At any time you can request details of the personal information that we hold relating to you as an individual, and can request it be amended or deleted. Barrelled Locksmiths Ltd retains and exercises the right to store certain customer data for an appropriate amount of time as required to meet legal and regulatory body obligations.

You can edit your preferences or unsubscribe from our marketing communications e-mails by clicking the “Unsubscribe” link in the footer of any marketing e-mails that you receive from us.

Barrelled Locksmiths Ltd welcomes your questions and comments about privacy.

Please send an email to info@barrelledlocksmiths.com

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